

November 4, 2025 TRC Business Meeting Minutes

Cris Wendt – President	✓	Jeff Young – Director	✓
Ric Goldman – Vice President	✓	Matt Poppe - Director	✓
Kat King – Secretary		Ken Johnson - Director	✓
Dave Graubart - Treasurer	✓	Eric Anderson - Database Chair (formerly Membership)	
Dean Stanton - Guest	✓		

Call to order: 6:33 pm

Meeting Minutes

- October 7, 2025 minutes are approved.

OFFICERS' REPORTS

President (Cris): - outstanding action items completed.

Vice President (Ric): No report

Secretary (Kat): Not present

Treasurer (Dave): \$5,793.34 at B of A; \$5,868.34 total (no change since last mtg).

Awards Chair (Eric) – emailed report:

- Eric produced par plaques and awards on magnets for the October event. The club still has an ample supply of magnets and lamination sheets.
- Jeff the RM provided two par plaque designs, which I made in equal amounts, and then I let everyone pick one. People seemed to enjoy that, and the two designs were about equally popular. There were some very dedicated Princess Bride fans, and some equally enthusiastic Star Wars fans.

Database (formerly Membership) Chair (Eric) – emailed report

- Eric brought a current membership list to the October event and used it to conduct Registration. He reconciled the results with the Treasurer, and there is nothing outstanding. Thank-you to those who helped bring (and take away) chairs, tables, etc., which won't fit in my car.
- Before the event, Eric sent parallel email invitations to members and recent attendees, to cast a wider net for those who might overlook or miss the invitations Ric sends. He does this for all of our events.
- Eric also used the DB to provide draft results to the RM with correct spelling of all known names and emails.

Publicity (Kat King)

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- We need publicity and activities designed to bring first timers AND get them back for a second time.
- Kat needs to figure out what the best platform for a calendar with her schedule for posting so that everyone else is up to date on what she does. ("Facebook seems to have the most interaction, so I do that the most.")
 - Dave is going to try setting up a calendar folder.
- Kat needs to know what's going on for December is thinking about what posting further in advance would look like, specifically with puzzle hunt. She will reach out to them soon and start a conversation about it.

Webmaster (Ric Goldman)

- Working on an update and a port for the Wiki. Progress proceeding apace.
- WordPress migration delayed but should work on it more after the port. Some progress made, prepping for wiki port.
- We need to have Eric give us a demo of what the membership looks like under the hood.
- Eric suggests we link Dean's video on the TRC home page and send it to members to share with their friends (mentioning "LinkedIn will ask for a login, but you can deny the login and the video will still play. After a brief corporate intro, the 3-minute video is all about car rallies.").

Equipment:

- No report

PAST EVENT(S) REPORT

- No report

NEXT EVENT(S) REPORT

2025-12-06 Ric Rallyists in Toyland (online)

- Ric working with Dean/Jeff/Ken for precheck/updates.
- Ric to get flyer/email blast out this week.
- Ric/Dave to schedule time to go over scoring, and help desk.
- Dave to send link to latest online checklist to Ric.

OPEN DATES

Goal: to schedule each even-numbered month.

- In-person rallies should state: Neighborhood(s), Registrar(s), CP worker(s), whether CP signs or other tools are needed.

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2026 planning

- Dave and Cris running February.
- April is likely not open (potentially online by Linus & Daniel)
- Emil and Kit interested in running rallye in 2026, June 13th.
- August is open (lets approach Frank for this).
- Jeff and Kat to potentially run Fleetwood Mac n' Cheese October rallye.
- December is open.

POTENTIAL RALLYEMASTERS

[Placeholder notes - no change since last meeting]

- Offer rallyes to rethrow and mentors (Abby, Ed, Dave, Dean, Cris).
- Rallye partnerships to co-write rallies?
- Ken talking to Brian Andersen, Gil Milbauer, Wei-Hwa Huang, and Nick Cravotta. (Rich Berlin was also asked and had a morbid response... We'll check back later.)
- Linus and Daniel have started a Cambridge, MA rallye. Restarted, about 10 RIs he's happy with. (Daniel sent Ken a first draft quite some time ago. April 2026?)
- Kat is thinking of a wine themed rallye (short), also about to start on Flash Gordon rallye (social media focused). Found streets for wine rallye. Have maps printed.
- We might be able to rethrow more CM rallyes with the new virtual CM technology that Kit created.
- Matt will reach out to Frank.

UNFINISHED BUSINESS

- None

NEW BUSINESS

- Started a discussion about letting folks to self-run GPS Coursemarker rallyes. There are liability and logistics concerns to go into more detail in the future. We especially don't want newcomers to have a bad experience.

ACTION ITEMS *(be sure to review action items sheet on Gdrive)*

(NOTE: All outstanding action items are shown – if this is the 1st time the action appears, it is NEW; if it's complete, it is DONE; otherwise it's an open item. Going forward, only NEW and DONE items will be shown. All others will be on the action items spreadsheet for the meeting).

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All

- Read these minutes. Send any changes to group or change the doc.

Cris:

- President to send out reminders 5-days before a board meeting - request reports from officers and appointed roles, request to review action for update at the meeting, request that officers or other appointees who will not be present at the meeting send in a officer/committee report at least 48 hrs before the meeting. Reports should go to TRC-board and TRC-business.

NEW

Dave:

- Need to centralize internal & external calendars of what needs to be done and when. Including organizational deadlines (taxes, filing, nominations, election related, guidelines, filings, budget, etc.) (A file now exists with most of this done but it still needs elections for Rallyes info). **NEW**

Dean:

- Send a link to board for the Unusual Hobbies video. **DONE**

Eric:

- Integrate Frank's attendee list from Dec rallye and August rallye list.
- Consider moving the membership DB to WP database using Paid Memberships Pro.
- Prepare a box of old rallyes for Ric to pick up while local to scan and keep.
- Make a sign for physical rallye starts saying "whitelist our domain in your mail program."
- Check wiki says that RM needs to collect email addresses & how they heard about us.

Frank:

Jeff:

- Upload equipment pictures to Gdrive
- Send a soft copy set of files for the Have Run Storming the Kessell rallye to Ric for archives. **NEW**

Kat:

- Post the rallye school from October as a sample (with a disclaimer).
- Edit and post video from October rallye, perhaps with Cap Cut.

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- Reach out to MeetUp groups to see if they'd be interested in posting our events as well.
- Kat to create a document of TRC / Board policies. Review all minutes for decision made and log them in the document by date.

Ken:

- Work with Ric on December 2025 rallye
- Confirm if Linus & Daniel to work on April 2026 rallye **NEW**
- Work with Linus and Daniel on their Cambridge rallye (*due Feb 2026*).
- Work with Jeff on October 2026 (*due May 2026*).

Kit/Emil/Mary:

- Send a soft copy set of files for the Search for Terrestrial Intelligence rallye to Ric for archives.

Matt:

- Think up a theme for potential tentative future Matt/Ken rallye that might be happening, eventually. Maybe. If we're lucky.
- Approach Frank Hays about doing a rallye for 2026 **NEW**

Ric (see also Webmaster):

- Look into permissions for Gdrive. **DONE**
- See about getting the link to Virtual CM training out. Send to board and/or make available via Gdrive.
- Ric to apply operating procedure changes and update. Update .pdf, remove appointed positions text from web page and replace with link to OpPer. **DONE**
- Set up Gdrive permissions for Board members and Appointed volunteers **NEW**
- Ric working with Dean/Jeff/Ken for precheck/updates. **NEW**
- Ric to get flyer/email blast out this week. **NEW**
- Schedule time with Dave to go over scoring, and help desk. **DONE**
- Schedule meeting to set up Dave as website backup **NEW**

ANNOUNCEMENTS:

- Adjourned: 7:27 PM
- Next business meeting: 6:30 PM, first Tuesday, December 2, 2025, on Zoom.