

### **3 MAY 2022 TRC Business Meeting Final Minutes**

Call to order: 6:40

Members present: Dave Graubart, Ed Slintak, Dean Stanton, Cris Wendt. Ken Johnson attended a portion of the meeting.

Agenda for current meeting: Used, but not literally approved.

Minutes from previous meeting: March and April minutes approved.

#### **OFFICERS' REPORTS**

- \* President: (Ed) No report
- \* Vice President: (Ric) No report
  - \* Secretary: (Dean) Sent April DRAFT minutes.
- \* Treasurer: (Dave) \$4,943.06 at B of A at end of March  
\$67.52 reimbursed Cris for Annual insurance fee.  
\$5073.66 including \$75 in cash box and \$55 in stamps  
\$5 reimbursed to Dave for State information filing.

#### **COMMITTEE REPORTS**

- \* Insurance (Cris Wendt):
  - Sent registration for June rallye.
  - Insurance doesn't care about "remote" (online only) members.
- \* Awards (Eric Anderson)
  - Since Eric did a fine job recently, the board made him Awards chair.
  - A/I: He should create award certificates for Press Your Luck.
  - He can find his own replacement.
- \* Database Chair (Eric Anderson)
  - A/I: Eric will update the database for email bounces and remove the Besses' postal address.
  - A/I: Ric to give read only access to board members.
  - A/I: Ric to send Eric the database administrator credentials.
- \* Publicity (TBD):
  - Still looking for a new Publicity Chair.
  - We announce rallyes on multiple platforms. We need to keep track so we can make updates and cancellations.
- \* Webmaster:
  - Ric progressing on online membership payment and form fill-out? Then print, sign, and snail mail or bring it to an in-person rallye.
  - Search engine optimization is in progress.

- A/I: others to point out rallye sites whose interface we find better.  
SCCA.com is “not bad.” Ric assigned sites for us to check and comment on.
- The board think the combined web list of past events is done.
- *Unassigned A/I*: Propose conventions for archiving past rallyes as soft-copies.
  - \* Want editable start packet, map(s), critique, CP instructions and handouts.
  - \* Define process that requires RMs to turn them in and who will nag RMs for these.
  - \* Strongly prefer Word-compatible formats *and* also PDFs.
  - \* Also want the scoring program for online rallyes.

## **PAST EVENT(S) REPORT**

- \* 2021-12-04: Online Toy Rallye
  - Results published.
  - Darin A/I: certificates to winners.
  - Cris will remind Darin of that task.
- \* 2022-03-26: “Press Your Luck” Online rallye, A/B+Q/A, Ken
  - Ken A/I: send awards or assure someone does.
  - Ken A/I: Send soft copies (Word and PDF) of final materials to Ric for safekeeping.

## **NEXT EVENT(S) REPORT**

- \* 2022-06-04: Cris and Dave to rethrow an in-person A/B rallye.
  - Almost ready for precheck.
  - Start 11 to 1. Finish at Jakes of Sunnyvale.

## **OPEN DATES**

- \* Goal: to schedule each even-numbered month.
  - Eric and Dean won’t have a rallye for June.
  - Ken to revive a 1970s rallye as an in-person rallye.
- \* 2022-08-06: Dean and Ed will look into a rethrow.
- \* 2022-10-01: Dave possible (if someone else does December)
- \* 2022-12-03: online “Toy” rallye? Dave??
  - Cris to ask Darin and Dave Moen if they’ll write an online “Toy” rallye.

## **POTENTIAL RALLYEMASTERS**

- \* Offer rallyes to rethrow and mentors (Abby, Ed, Dave, Dean, Cris).
- \* Frank Hays from LA is to update his rallye. We need to determine if we want to use it and how much work it still needs.
  - Ken asked Frank for an updated copy of his rallye.
  - Eric to ask Ken for it.

\* Dean asked Dave Moen if he'll help write or rethrow an A/B online rallye. He is interested in principle but cannot work on it now.

## **UNFINISHED BUSINESS**

\* 501-C(7) status

- Dave sent the board a link to his draft PDF.
- All: review the draft. Send any comments to TRC-business (if you're going to have any). Deadline: next business meeting.
- 1024 form filing fee \$600.
- Then 990N (brief & easy) filing with IRS annually.
- We got our EIN from IRS in 2018.

\* Bill Jonesi's rallye archive

- No progress.
- A/I: Cris to see if he can take this task from Eric (but needs the contact information).

\* Extend TRC's computer scoring program for A/B rallyes

- No known progress. Board wishes to drop this because this idea has no champion.

\* TRC rallye history

- Recent online rallyes have survey-monkey results. These should be saved in a permanent form (e.g., PDF).

## **NEW BUSINESS**

\* Postcards before June rallye? We will NOT for June. We'll see if it matters.

\* Taxes

- State 199-N (postcard) tax form needs to be filled in by May. Is Dave doing that?

## **ACTION ITEMS**

**All**

- Read (these) May minutes. Send any changes to all of us. Can we approve them?
- If anyone you know might be a Publicity Chair, have them join a business meeting to discuss the possibility.
- Ric assigned rallye sites for us to check the "look and feel" and comment on.

**Abby:**

**Cris:**

- Preparing an in-person A/B rallye for June 4.

- Get contact information from Eric for Patrick Olsen (who was Bill Jonesi's roommate) regarding Bill's archive of old rallyes.

#### **Darin:**

- Send certificate awards and survey for Toy Rallye.

#### **Dave:**

- Preparing an in-person A/B rallye for June 4.
- Contact Jeffrey Martin to get him started writing a rallye for 2022.
- Registering TRC with IRS as 501-C(7): complete our IRS 1024 application.
- Complete State 199-N postcard-type tax form?
- Then annual IRS form 990-N (claiming no need to pay taxes) is easy.

#### **Dean:**

- Start a rallye with Ed.

#### **Ed:**

- Start rallye with Dean.
- Send agenda for Tuesday meeting by the day before (Monday).
- Study assigned rallye websites and report.

#### **Eric:**

- Finish update the database: email bounces and remove the Besses' postal address.
- Pending new version: Review Frank Hays' LA-style Q/A rallye for 2022.
- Expect Steve Watt to deliver another box of old rallyes or pick them up from him.
- Contact Patrick Olsen (who was Bill Jonesi's roommate) regarding Bill's archive of old rallyes or provide information to Cris so he can take this task.
- Try to merge online mailing list with TRC's database.
- Study assigned rallye websites and report.

#### **Ken:**

- Send award certificates for Press Your Luck or assure Eric or someone does.
- Send soft copies of Press Your Luck final materials (Word and PDF) to Ric for safekeeping.
- Ken to revive a 1970s rallye as an in-person rallye.
- Pending new version: Review Frank Hays' LA-style Q/A rallye for 2022..
- Study assigned rallye websites and report.

#### **Ric:**

- Ric to give read only database access to board members.
- Ric to send Eric the database administrator credentials.
- Ric and Eric are talking about merging mailing lists into TRC's database.
- Working on on-line membership signup/renewal.
- Search engine optimization still to be done.

- Pending: Ric offered to scan a box of old rallyes (when Eric provides one).
- Look into modernizing the look of our web site.

## **ANNOUNCEMENTS:**

\* Adjourned: 7:25 PM

\* Next business meeting: **6:30 PM**, Tuesday, 7 June 2022, **online** only.