5 APR 2022 TRC Business Meeting Final Minutes

Call to order: 6:40
Members present: Eric Anderson, Ric Goldman, Dave Graubart, Ed Slintak,
  Dean Stanton, Cris Wendt; Bob Hirsch
Agenda for current meeting: None.
Minutes from previous meeting: February minutes approved.

OFFICERS' REPORTS

* President: (Ed)   No report
* Vice President: (Ric)   No report
        * Secretary: (Dean)   Sent February Final minutes
                                 and March DRAFT minutes on 3/1/2022.
* Treasurer: (Dave) $4,943.06 at B of A at end of March
     $67.52 reimbursed Cris for Annual insurance fee.
        $5073.66 including $75 in cash box and $55 in stamps
     $5 to be reimbursed to Dave for State information filing.
  − Do we have to pay taxes? Dean thinks we need to claim but no need to file.
  − When must we file our information with Secretary of State?
    We think only when key officers (president, secretary, treasurer) change or every 2
    years (in the time window the state requires).
  After the meeting
    1. Dean found his by detailed record of what he did.
    2. The window is by the end of March in **odd** years.
    3. Dave provided more current information.

COMMITTEE REPORTS

* Insurance (Cris Wendt):

  − Will repeat our request for more insurance waivers.
  − Asked Claudia for per-member insurance annual fee.
    − 32 total members.
    − Cris paid ESCA $2.11 \times 32 = \$67.52$
  − Dave Graubart repaid him.

* Awards (TBD) - Nothing to discuss.

* Database Chair (Eric Anderson)

  − A/I: Eric will update the database for email bounces and remove the Besses' postal
    address.
  − A/I: Ric to give read only access to board members.
  − A/I: Ric to send Eric the database administrator credentials.

* Publicity (TBD):

  − Still looking for a new Publicity Chair.

– We announce rallyes on multiple platforms. We need to keep track so we can make updates and cancellations.

* Webmaster:
  – Ric has posted March draft minutes. Please review them to approve at next meeting.
  – Ric progressing on online membership payment and form fill-out? Then print, sign, and snail mail or bring it to an in-person rallye.
  – Search engine optimization is in progress.
  – A/I: others to point out rallye sites whose interface we find better.
    SCCA.com is "not bad." Ric will assign sites for us to check and comment on.
  – Ric plans to change the past events to have separate links to flyer and results.
    YEAR-MO-DY-{Flyer,PreGI}
  – *Unassigned* A/I: Propose conventions for archiving past rallyes as soft-copies.
      * Want editable start packet, map(s), critique, CP instructions and handouts.
      * Define process that requires RMs to turn them in and who will nag RMs for these.
      * Strongly prefer Word-compatible formats *and* also PDFs.
      * Also want the scoring program for online rallyes.

PAST EVENT(S) REPORT
* 2021-12-04: Online Toy Rallye
  – Results published.
  – Darin A/I: email the results and certificates to winners. [Dave sent mail pointing to results after the meeting.]
  – Has anyone sent certificates to winners?

* 2022-03-26: "Press Your Luck" Online rallye, A/B+Q/A, Ken
  – 15 teams registered. 13 competed and finished.
  – Rallye was too long. Rallye was challenging. Scores were low.
  – One (or was it two?) protests denied.
  – Ken A/I: Send hard and soft copies of final materials to Ric for safekeeping.
  – Dean A/I: Send its scoring program to Ric and Dave. [Done after meeting]
  – (Ken will probably miss May meeting.)

NEXT EVENT(S) REPORT

* 2022-06-04: Cris and Dave to rethrow an A/B rallye.

OPEN DATES
* Goal: to schedule each even-numbered month.

– Eric and Dean won't have a rallye for June.

– Ken to revive a 1970s rallye as an in-person rallye.

* 2022-08-06: Dean and Ed will look into a rethrow.
* 2022-10-01: Dave possible (if someone else does December)
* 2022-12-03: online "Toy" rallye? Dave??

POTENTIAL RALLYEMASTERS

* Offer rallyes to rethrow and mentors (Abby, Ed, Dave, Dean, Cris).

* Frank Hays from LA is to update his rallye. We need to determine if we want to use it and how much work it still needs.

– Ken asked Frank for an updated copy of his rallye.

  * Dean asked Dave Moen if he'll help write or rethrow an A/B online rallye.

UNFINISHED BUSINESS

* 501-C(7) status
  – Dave has started to look into it!
  – 1024 form filing fee $600.
  – Then 990N (brief & easy) filing with IRS annually.
  – We got our EIN from IRS in 2018.
  – Board voted to proceed to obtain 501-C(7) status.

* Bill Jonesi's rallye archive
  – No progress.

* Extend TRC's computer scoring program for A/B rallyes
  – No known progress.

* TRC rallye history
  – Ric mostly merged the two lists. The most recent 10 years have less information.
  – It's all on [the Results web page](#)!
  – Recent online rallyes have survey-monkey results. These should be in a permanent form (e.g., PDF).
  – Ric, please get the table to count events for us (so we can announce a milestone). [Apparently done after the meeting; Press Your Luck is numbered 443.]

NEW BUSINESS   (none)

  * Taxes
  – State199-N (postcard) form needs to be filled in by May.

ACTION ITEMS

All

<mark>– Read March minutes and these. Send any changes to all of us. Can we approve them?</mark>
– If anyone you know might be a Publicity Chair, have them join a business meeting to discuss the possibility.
– Ric assigned rallye sites for us to check the "look and feel" and comment on.

Abby:

Cris:

– Discuss "Remote or Virtual" Members with ESCA and/or our new Insurance company.

Darin:

– Send certificate awards and survey for Toy Rallye.

Dave:

– Contact Jeffrey Martin to get him started writing a rallye for 2022.
– Attempt to complete the applicable portions of IRS form 1024 as time allows.

Dean:

– Study assigned rallye websites and report.
<mark>– Start a rallye with Ed.</mark>

Ed:

<mark>– Start rallye with Dean.</mark>
– Send agenda for Tuesday meeting by the day before (Monday).
– Study assigned rallye websites and report.

Eric:

<mark>– Finish update the database: email bounces and remove the Besses' postal address.</mark>
– Pending new version: Review Frank Hays' LA-style Q/A rallye for 2022.
– Expect Steve Watt to deliver another box of old rallyes or pick them up from him.
– Contact Patrick Olsen (who was Bill Jonesi's roommate) regarding Bill's archive of old rallyes.
– Try to merge online mailing list with TRC's database.
– Study assigned rallye websites and report.

Glen:

– Look into the practicality of extending TRC's computer scoring program for A/B rallyes.

Ken:

– Pending new version: Review Frank Hays' LA-style Q/A rallye for 2022.
– Study assigned rallye websites and report.

Ric:

<mark>– Ric to give read only database access to board members.</mark>
<mark>– Ric to send Eric the database administrator credentials.</mark>
<mark>– Ric and Eric are talking about merging mailing lists into TRC's database.</mark>
– Search engine optimization still to be done.
– Pending: Ric offered to scan a box of old rallyes (when Eric provides one).

ANNOUNCEMENTS:
* Adjourned: 8:16 PM

* Next business meeting: **6**:30 PM, Tuesday, 3 MAY 2022, **online** only.
  Ken is not expected.